

WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting September 2018. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.

If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Sanders – Leader

Cllr Samuel – Deputy Leader

Cllr Sampson – Lead Member for Commercial Services

Cllr Leech – Lead Member for Health and Wellbeing

Cllr Oxborough – Lead Member for Economy

Cllr Jory – Lead Member for Environment and Assets

Cllr Roberts – Lead Member for Customer First

Cllr Edmonds - Lead Member for Resources and Performance

Cllr Mott – Lead Member for Strategic Planning and Housing

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section by e-mail to member.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and Summary	Lead Officer and Members	Decision Maker	Anticipated date of meeting	
				Hub Committee	Council
Standing Item	Financial Stability Review Group				
Customer First	CTR Draft Scheme	IB/Cllr Leech	Hub Committee	11 September 2018	25 Sept 2018
Customer First	Policy for Civil Penalties for breaches of Housing Standards Enforcement Notices	IL/Cllr Leech	Council	17 September 2018	25 Sept 2018
Strategy & Commissioning	IT Platform: Next Steps*	NT/ Cllr Edmonds	Council	11 September 2018	25 September 2018
Customer First	Tamar Valley AONB Management Plan Review 2019-2024	RS/Cllr Jory	Hub Committee	11 September 2018	25 September 2018
Support Services	Write Off Report – Quarter 1 2018/19	LB/Cllr Edmonds	Council	11 September 2018	25 September 2018
Support Services	Revenue Budget Monitoring to June 2018 (quarter 1 position)	PH/Cllr Edmonds	Council	11 September 2018	25 September 2018
Support Services	Capital Budget Monitoring to June 2018 (quarter 1 position)	PH/Cllr Edmonds	Council	11 September 2018	25 September 2018
	Commercial Property Acquisition Strategy Update (as reported at O&S)	??	Hub Committee	11 September 2018	25 September 2018
	Briefing paper from Economy Working Group (O&S Cttee recommendation)	Cllr Oxborough	Hub Committee	11 September 2018	25 September 2018
Support Services	Medium Term Financial Strategy for 2019/20 onwards	LB/Cllr Sanders	Council	11 September 2018	25 September 2018
Customer First	JLP and Governance	TJ/Cllr Mott	Council	16 October 2018	4 December 2018
Customer First	Coastal Concordat	RS/Cllr Jory	Hub Committee	16 October 2018	4 December 2018



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SLT	Peer Review Report	SH/Cllr Sanders	Council	16 October 2018	4 December 2018
Customer First	Adoption of Clean Air Strategy	IL/Cllr Sanders	Council	16 October 2018	4 December 2018
Customer First	Adoption of Business Continuity Plan	IL/Cllr Sanders	Council	16 October 2018	4 December 2018
Support Services	Revenue Budget Monitoring to September 2018 (quarter 2 position)	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	Capital Budget Monitoring to September 2018 (quarter 2 position)	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	Treasury Management Mid Year update 2018/19	PH/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	Write Off Report – Quarter 2 2018/19	LB/Cllr Edmonds	Council	20 November 2018	4 December 2018
Support Services	Draft Revenue Budget Proposals 2019/20	LB/Cllr Sanders	Council	20 November 2018	4 December 2018
Support Services	Draft Capital Programme Proposals 2019/20	LB/Cllr Sanders	Council	20 November 2018	4 December 2018
Customer First	CTR New Scheme	IB/	Council	20 November 2018	4 December 2018
Strategy and Commissioning	Adoption of Health and Safety Policy Statement	IL/Cllr Sanders	Council	20 November 2018	4 December 2018
Commercial Services	Waste and Cleansing Procurement	HD/Cllr Sampson	Council	20 November 2018	4 December 2018

*** Exempt Item (This means information contained in the report is not available to members of the public)**

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Section 151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services and Customer First

CB – Chris Brook – COP Lead Assets

JS – Jane Savage – Lead Specialist Waste Strategy

IL – Ian Luscombe – COP Lead Environmental Health

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

RS – Rob Sekula



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